



Minutes of Parish Council Meeting Monday 7th February 2024 at 6.30pm

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Present

Councillors Cllr L Broddley (Chair), Cllr K Boyington, Cllr M Russell, Cllr K Robinson
Hannah Hepworth (Parish Clerk) Brad Greenwood, Russell Swang, John Wren (PRAX)
Ward Cllr Hannigan and Cllr Wells
No members of the public.

- 24/090 To receive apologies and reasons for absence
Ward Cllr Clark
- 24/091 To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded
Cllr Robinson - 550
- 24/092 To approve the draft minutes of the Parish Council Meeting held on 8th January and 19th January 2024
Proposed: Cllr KB, Seconded: Cllr KR
Resolved: That both sets of minutes are adopted as a true record - unanimous
- 24/093 To receive any reports from external organisations
PRAX – Refinery is running well and to schedule. 25/1/24 – site gas alarm due to unit leak which was resolved. New signage for speed is up

TAR update:

<i>Periods of increased flaring / noise</i>	12 – 17 March 2024 5 – 16 May 2024 30 th – 8 th June
<i>Periods of higher disruption from traffic flows (approximately 1900 more people working on site with traffic increased between 7.30-8am and 6pm.</i>	27 th March – 30 th May 2024
<i>Measures in place to reduce impact on village</i>	Traffic management Increased communication weekly Increased security Increased control of traffic Signage to request right turn Traffic lights too aider pedestrian and vehicle flow

Ward Cllrs – Bus Route 260 commences 19th Feb. The service is a request stop service and cannot come through the village. Some villages have reduced services to connect the three villages which have no public transport.

24/094

Finance

Proposed: Cllr Robinson, Seconded Cllr Boyington

Resolved: invoices were approved for payment. Unanimous

Proposed: Cllr Broddley, Seconded Cllr Russell

Resolved: Andy Hopkins is approved as internal financial auditor for 2023-24 - unanimous

The ICO payment **ZA174926** of £40 was acknowledged

VAT reclaim Feb 2023 – Jan 2024 has been submitted to a value of £1152.69

24/095

Clerks Report – to consider any correspondence received

Clerk to attend AGAR course through ERNLLCA at a cost of £24 to NKPC.

24/096

Parish Matters

a) Newsletter - will go out this week

b) Speed Sign

Proposed Cllr Russell, Seconded Cllr Boyington

Resolved – The existing sign to be turned round. The second sign to be where the old phone box was on its own post, solar powered, facing the main road and clocking in-coming traffic – unanimous

c) Policies / Standing Orders

Proposed Cllr Russell, Seconded Cllr Boyington

Resolved – The following policies were adopted:

Data Protection

Financial Regulations

Documents and records

Equality

Child protection

Email / social media

Freedom of Information

Grants

Complaints Procedure

Standing Orders

NLC Grievance Procedure

NLC Disciplinary Procedure

NLC Sickness and Absence

NLC Health and Safety

NLC Equal Opportunities

d) Clerk Contract

Proposed Cllr Russell, Seconded Cllr Boyington

Resolved – The Clerk's contract to be signed with one agreed amendment - unanimous

e) Bins / Dog Bins – to agree quotes

Deferred to next meeting

f) Fly Tipping – To note any recent fly tipping

There have been no further reports

g) Crime update

Concerns have been raised by a resident regarding a car speeding out of St Crispins on more than one occasion.

Theft of trailer from Vicarage Lane has been reported to police

h) Drainage / water issues

Ditches need to be cleared on Church Lane. Concerns were raised that this may cause damage to the daffodils so the contractor will be requested to take the contents away. This is a priority to have done ASAP due to the water table, saturated ground and current weather conditions and potential flooding and risk to road users and it was agreed that this should not be deferred until the daffodil season is over despite the fact that the daffodils may be disrupted this year.

i) 260 Bus Route – covered by Ward Cllrs

j) Grass Cutting

Proposed Cllr Broddley, Seconded Cllr Robinson

Resolved – The quote for 13 cuts at £3380 to be accepted. Clerk to email confirmation

24/097 Planning - applications / decisions received.
No new planning applications received.
HMO in East Halton has been withdrawn

24/098 Items for inclusion on the next meeting agenda
Sam Matthew, Greystoke Land Presentation
Repairs to the museum

Any other matters of an urgent nature

NLC have given permission for the bench – Cllr Robinson to see if this can be covered through the memorial stone insurance

Date of Next Meeting 11th March 2024, 6.30pm at the Village Hall.