



North Killingholme
Parish Council

Minutes of Parish Council Meeting Monday 13th October 2025 at 6.30pm

Present

Councillors Cllr K Boyington (Chair), Cllr Woollass, Cllr Russell

Clerk: Hannah Hepworth

0 members of the public

Ward Cllr David Wells

Brad Greenwood LOR

Public Participation: No public participation

2510/1 Apologies were received from Cllr Peter Clark, Cllr Richard Hannigan and Cllr Broddley

2510/2 a) To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

None

b) none

2510/3 **Proposed: Cllr Woollass, seconded: Cllr Boyington**

Resolved: The minutes of the meeting held in September were agreed as a true record– unanimous

2510/4 To receive any reports from external organisations

1) Reports by Prax LOR

The site continues to wind down. There are various bids for the site from demolition to using this. There are no bids for the whole refinery. There is a little bit of flaring as the units are being flushed out. Brad's request to take redundancy was accepted and he has 13 days left to work. Brad was thanked for his work and support and will be missed.

2) Reports by Ward Councillors

There is someone interested in running LOR but not buy it.

Air Fryers are going out to the public.

The next Liaison meeting is on the 18th October

3) CAG Stop / Go signs are only in a big shutdown and a company comes in to do this. The Clerk will write to CAG and ask for help with the gate at the play park

2510/5 Finance

1) **Proposed: Cllr Woollass, seconded: Cllr Russell**

Resolved: The schedule of payments for October were approved including:

Clerk WFH £26

Clerk use of printer £3.70

Use of phone £5.25 per month until Sept 2026 and contactable 8am – 5pm by phone

The accounts for September 2025 were received

The Q2 reconciliation was received

The bank statements were noted

The Asset Register has been updated and will be put on the website

2510/6 **Planning - applications / decisions received.**

- i) To discuss and agree comments on PA/2025/1081

Proposed: Cllr Boyington, seconded: Cllr Russell

Resolved: The Parish Council have no comments or observations – unanimous

- ii) To discuss and agree comments on PA/2025/1153

Proposed: Cllr Boyington, seconded: Cllr Woolass

Resolved: The Parish Council would like a traffic control plan– unanimous

2510/7 Parish Matters

- a) Newsletter – something about consideration of fireworks. Recruitment of Councillors. The Parish Council has had notification that an election will not be required and can go to co-option
- b) Speed Sign- the location will be at Whynn House. Affected properties have been consulted.
- c) Bins / Dog Bins – the Clerk is liaising with Rob Waltham
- d) Quotes for the park – an inspection has been instructed at the park
- e) The gov.uk emails are now to be used. We will have one month of using both emails and then move over.
- f) Nettleton Mowing have been instructed to cut the PROWs and have been provided with maps

2510/8 Policies

Proposed: Cllr Woolass, Seconded: Cllr Russell

Resolved: The following policies were unanimously agreed:

- a) Financial Regulations
- b) Data Protection
- c) Data Retention
- d) Appraisal
- e) Disciplinary
- f) Grievance
- g) TORs for Personnel Committee
- h) Safeguarding Adults
- i) Safeguarding Children
- j) Equal Opportunities
- k) Health and Safety

2510/9 Correspondence

- a) Drainage on Clarkes Road -the ditch has been cleared at Pond House and the tree stump is being grinded
- b) Humberside Police have been approached regarding horse signs. The Clerk has used the email to request four signs from North Lincolnshire Council and authorised for these to be erected
- c) The Clerk received a voucher for the second best cemetery for £50 and has given this to the Church as they pay for the cutting of the church yard.

2510/10 Items for inclusion on the next meeting agenda

Grant applications

Playpark inspection

Standing Orders, Internal Controls, lone working policy, VDU policy / risk assessment, WFH policy, COSHH assessments, before / after use checks

Hall hire and hire contract. Booking system

Income and expenditure over the last two years

2510/10 Date of Next Meeting

10th November 2025 6.30pm

Meeting close: 19.48