



## Minutes of Parish Council Meeting Monday 12<sup>th</sup> January 2026 at 6.30pm

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### Present

**Councillors** Cllr Broddley (Chair), Cllr Woollass, Cllr Russell, Cllr Boyington

Clerk: Hannah Hepworth

0 members of the public

Ward Cllr David Wells

### Public Participation:

No public

2601/1 Apologies were received from Cllr Peter Clark and Cllr Richard Hannigan

2601/2 a) To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

None

b) none

2601/3 **Proposed: Cllr Woollass, seconded: Cllr Russell**

**Resolved:** The minutes of the meeting held in November were agreed as a true record– unanimous

2601/4 To receive any reports from external organisations

1) Reports by Prax LOR – to be removed

Nothing to report

2) Reports by Ward Councillors

NATs meeting 11<sup>th</sup> February 6pm at Barrow

Clarkes Road Drainage still being looked into

3) CAG – Cllr Woollass to attend the meeting on 13/1/26

2601/5 Finance

**Proposed: Cllr Woollass, seconded: Cllr Russell**

**Resolved:** To approve the schedule of payments for January 2026 including WFH £26, phone £5.25, Caretakers allowance £100. Cleaning £24.42, Nitro £134.70

1) The accounts for November and December 2025 were received

2) To receive the Q3 Budget Reconciliation

3) The VAT 126 claim for Q3 - £1350

4) Bank statements were noted

5) To discuss and agree actions relating to the quotes for the Village Hall Front Door

**Proposed: Cllr Woollass, seconded: Cllr Boyington**

**Resolved:** Deferred to next meeting – unanimous

6) **Proposed: Cllr Russell, seconded: Cllr Boyington**

**Resolved:** a grant will be applied for a maximum of 40k with 5% for the park

7 **Proposed: Cllr Russell, seconded: Cllr Boyington**  
**Resolved:** The precept for 2026-2027 was agreed – unanimous

8 **Proposed: Cllr Russell, seconded: Cllr Boyington**  
**Resolved:** The budget for 2026-2027 was agreed – unanimous

2601/6 Village Hall

- a) To note the income and expenditure for the last 3 years for the village hall  
Over the last three years the income for the Village Hall has been £1142 and the expenditure has been £13652.13
- b) It was noted the fire extinguishers have been serviced
- c) It was noted the boiler has been serviced
- d) To note the plumbing repairs for leaking toilets
- e) To discuss and agree any issues relating to the maintenance of the building including the Museum Cracking
- f) To discuss and agree the long term plan for the Village Hall
- g) To discuss and agree the booking system for the Village Hall  
Hannah and Karen to look in to the booking form
- h) To discuss and agree cleaning requirements and caretaking requirements for the hall  
The Clerk to confirm with Heather that there is no need to clean after the WI
- i) To discuss and agree actions relating to hall hire and the booking form
- j) To discuss and agree actions relating to COSHH assessments – Clerk to get some examples
- k) To discuss and agree actions relating to before / after use checks – interlinked with booking form

2601/7 Planning - applications / decisions received.

- i) PA/2025/1457 - Planning permission to erect a Driver's Welfare Building

**Proposed: Cllr Broddley, Seconded: Cllr Boyington**

**Resolved:** The Parish Council are strongly in favour as long as there are facilities for drivers to leave their rubbish at the site

2601/8 Parish Matters

- a) Newsletter - items to be included: Village Hall income
- b) Speed Sign- this will be installed on 23<sup>rd</sup> January
- c) Bins / Dog Bins – Still no update
- d) Playground
  - i) to receive the playground inspection
  - ii) to discuss and agree quotes for playground
  - iii) to discuss and agree to apply for a grant for the playground

2601/9 Correspondence – to discuss any correspondence received for information or discussion

- a) To note any correspondence
- b) To consider and agree the response to the correspondence regarding the restricted view from St Crispins: mirrors can not be installed by NLC. The Clerk will look at the price of mirrors.
- c) Correspondence relating to Phillips 66 and LOR was noted

2601/10 Policies

To agree and adopt the following policies with the following amendments

**Proposed: Cllr Woolass, seconded: Cllr Russell – unanimous**

- (a) Internal Controls – remove Finance Committee and change to council. There is only one Class of user, Class A. BACS payments needs removing.
- (b) Lone working policy
- (c) VDU policy / risk assessment to be every 2 years
- (d) WFH policy
- (e) IT Policy
- (f) Publication Scheme

2601/11 Items for inclusion on the next meeting agenda - 9<sup>th</sup> Feb at 6.30pm

Meeting close 19.57