



North Killingholme
Parish Council

Minutes of Parish Council Meeting Monday 11th May 2026 at 6.38pm

Present

Councillors Cllr Boyington (Chair), Cllr Russell, Cllr Woollass

1 member of the public

Ward Cllr David Wells

Public Participation:

No comments

2605/1 Election of Chair

Proposed: Cllr Woollass, seconded: Cllr Russell

Resolved: Cllr Boyington was elected as Chair – unanimous

2605/2 Election of Vice Chair

Proposed: Cllr Boyington, seconded: Cllr Russell

Resolved: Cllr Woollass was elected as Vice Chair – unanimous

2605/3 Election of Roles and Responsibilities

Personnel committee – Cllr Boyington, Cllr Russell, Cllr Woollass

NATs – Clerk

NLC – Cllr Woollass

ERNLLCA – Cllr Boyington

CAGs – Cllr Woollass

2605/4 Apologies

Apologies were received from Cllr Peter Clark and Cllr Richard Hannigan

Cllr Broddley's resignation was noted. The Clerk to send flowers to Cllr Broddley

2605/5 a) To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

None

b) none

2605/6 **Proposed: Cllr Russell, seconded: Cllr Woollass**

Resolved: The minutes of the meeting held in April were agreed as a true record– unanimous

2605/7 To receive any reports from external organisations

Ward Cllr report: The red bins have been received and are being collected.

2605/8 Finance

Proposed: Cllr Woollass, seconded: Cllr Russell

Resolved: To approve the schedule of payments for May 2026 including WFH £26, phone £5.25, Use of Printer £3.70 Wave £74.10, Nettleton £672

The accounts for April were received.

The Bank statements were noted

2605/9 Parish Matters

- I. Newsletter - items to be sent to the Clerk
Any other urgent issues - Co-Option advert to go out and to be on next agenda
- II. Playground – the deeds need to be submitted

2605/10 Village Hall

To discuss any updates relating to the Village Hall - no updates

2605/11 Planning - applications / decisions received.

It was noted there are no new planning applications

2605/12 Correspondence – to discuss any correspondence received for information or discussion

- a) There was no correspondence

2605/13 **Proposed: Cllr Woollass, seconded: Cllr Russell**

Resolved: The Code of Conduct was unanimously approved and members were reminded to update their Register of Interests

2605/14 Policies and Procedures

Proposed: Cllr Woollass, seconded: Cllr Russell

Resolved: The following policies were unanimously reviewed and approved:

- a) Standing Orders.
- b) Financial Regulations.
- c) Member and Officer Protocol.
- d) Health and Safety Risk Assessment
- e) Financial Risk Assessment.
- f) Safeguarding Vulnerable Adults Policy.
- g) Equal Opportunities Policy
- h) Safeguarding Children Policy.
- i) Data Protection Policy
- j) Data retention policy
- k) Disciplinary Grievance Policy
- l) Complaints Procedure
- m) Reserves Policy
- n) Publication Scheme
- o) Insurance Provision.
- p) IT Policy.

2605/15 Items for inclusion on the next meeting agenda

Chairman's allowance, Devolution of power to the Clerk responsibilities, Co-option Clerk's appraisal, caretaker and Clerk hours, roles and responsibilities
Length of service of councillors

2605/16 Date of Next Meeting full Parish Council - 8 June

Meeting close 19.37